

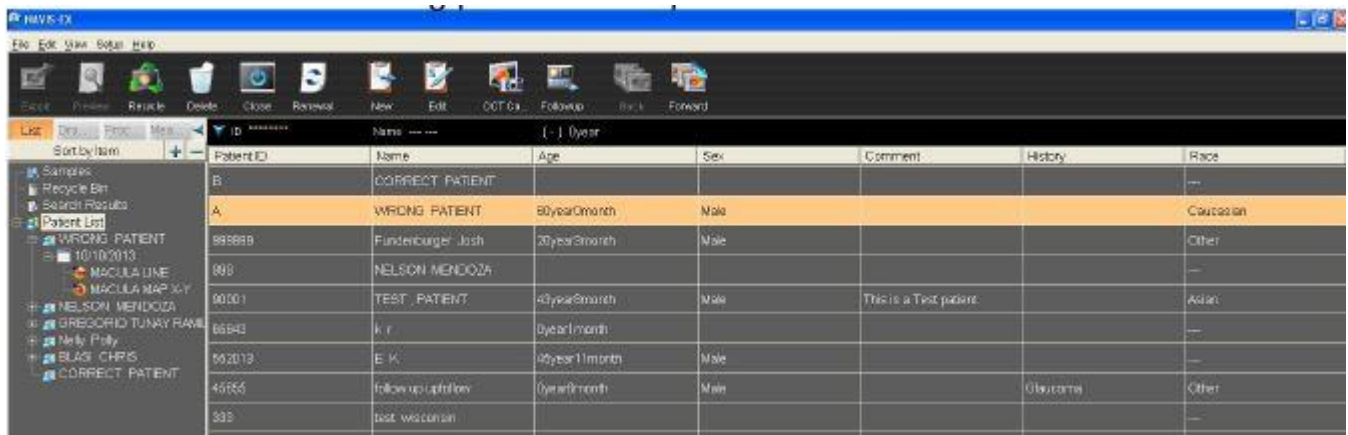


# **NAVIS-EX - Moving images from one Px file to another**

Moving images from one Px file to another is useful if you happen to have accidentally saved scans to the incorrect Px. Effectively, the process is similar as if you were deleting files on a PC – you move files into and out of the recycle bin. To make this process easier, we suggest you periodically empty the recycle bin in NAVIS-EX.

First, select the Px file you wish to remove images from:

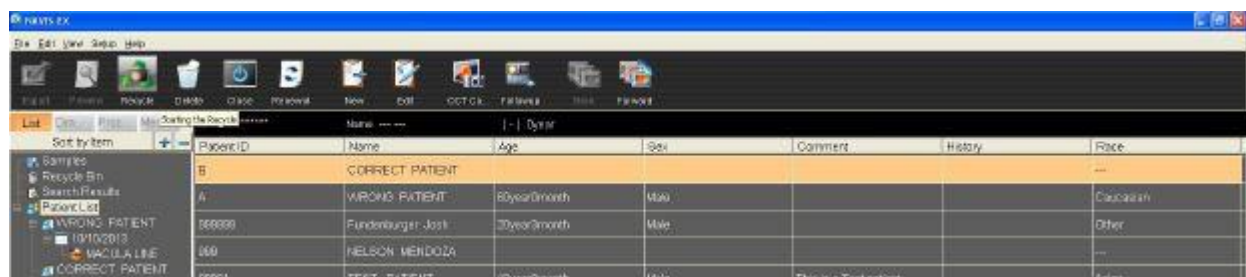
*Fig.1 – Wrong Px file*



The image List screen appears. *Double-click* on the wrong patient in the patient list screen. Click the thumbnail image you want to move (The frame is highlighted green). Click 'Delete' Button. Then the warning message appears. Click 'Yes', and the images are moved to the NAVIS-EX recycle bin.

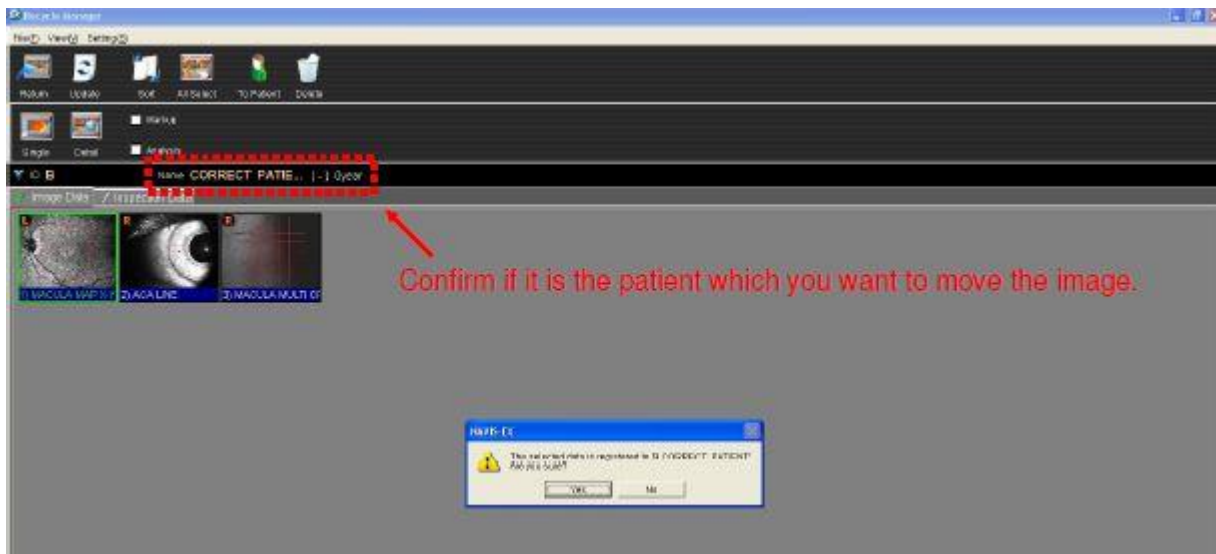
Next, return to the Px database and select the correct Px. Then click the 'Recycle' button in the toolbar.

*Fig. 2 – Correct Px file and Recycle*



The NAVIS-EX recycle manager screen will then open:

*Fig.3 – Recycle manager*



Select the images you want to move (The frames are highlighted green). Confirm the Px use wish to move the images to is the details you can see listed. Click 'To Patient'. Then warning message appears. Click 'Yes'. Click 'Rreturn' or exit out of the recycle manager. The images will now have moved into the correct Px file.